



Health Services
LOS ANGELES COUNTY

Los Angeles County
Board of Supervisors

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

August 19, 2009

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D.
Interim Director

SUBJECT: **REPORT ON DIETARY SERVICES SOLICITATION FOR
DEPARTMENT OF HEALTH SERVICES FACILITIES**

John F. Schunhoff, Ph.D.
Interim Director

Robert G. Splawn, M.D.
Interim Chief Medical Officer

This memo is to provide your Board with an update on the status of the consolidated Request for Proposals (RFP) for Dietary and Concession Services for Department of Health Services (DHS) facilities. As indicated in my June 5, 2009 memo to your Board, the RFP was released on June 3, 2009. Project activities completed to date include a mandatory proposers conference on June 16, 2009 and mandatory site visits of DHS facilities during the period June 17 through June 19, 2009.

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: 213-240-8101
Fax: 213-481-0503

www.dhs.lacounty.gov

*To improve health
through leadership,
service and education*

The current RFP approach differs significantly from the prior solicitation and, as a result, generated a significant amount of written questions that required additional time to research and appropriately answer. DHS issued three addendums to the RFP and responded to the written questions with answers in a series of five separate publications. Due to the volume and complexity of the questions and potential impact on proposal preparation, we determined that it was appropriate to allow for additional time in the RFP process. Therefore, the original due date for proposal submission was extended from July 10, 2009 to August 7, 2009.

Three firms submitted proposals for one or more facilities and all proposals are in the evaluation process. At this time, we anticipate targeting an agenda in November 2009 for your Board's approval of successor contracts. The current agreements for all DHS facilities expire December 31, 2009.

Should you have any questions, please contact me or your staff may contact Kathy Hanks, the DHS Director of Contract Administration and Monitoring at (213) 240-7819 or at khanks@dhs.lacounty.gov.

JFS:KKH:cvc

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors



www.dhs.lacounty.gov